

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILTUD FAERDREF**



**COUNCIL**

**25<sup>TH</sup> SEPTEMBER, 2023**

**REPORT OF THE CLERK**

**COMMUNITY EVENTS**

**1. SENIOR CITIZENS' CHRISTMAS DINNER**

1.1 Members will recall that at the Extraordinary Meeting of the Council held on the 30<sup>th</sup> May, 2023, it was agreed via Minutes Nod 21(3) and (4) viz:-

- To approve the arrangements that have been made for the events over the Christmas period;
- To agree to the payment to Browning Caterers in the sum of £200 for the deposit for the Senior Citizens' Dinner to be held on Tuesday and Wednesday, 5<sup>th</sup> and 6<sup>th</sup> December, 2023 at Llantwit Fardre Sports Club.

1.2 In order that the flyers and tickets can be printed and sold, a decision needs to be made on the cost per ticket, being mindful of the costs associated with this event as shown in the table below:-

<b>Description/Item</b>	<b>Cost</b>
Dinner £23 x 200 (x100 each night)	2,300
Printing of Flyers and Tickets	Approx 300
Entertainment - £140 each evening	280
Christmas Crackers	Approx 60
Bingo Prizes	35
<b>Total</b>	<b>£2,975</b>
<b>Note:</b> No charge is being made for the cost of the hire of the venue for the both evenings.	

- 1.3 The cost per ticket last year was £8.00 and should Members agree to the same price for this year then the overall cost to the Council for this event would be £1,325.00 (noting that a deposit of £200 has been made to the Caterers as agreed by Council on the 30<sup>th</sup> May, 2023).
- 1.4 Members are therefore requested to consider the cost of the tickets for the Senior Citizens' Dinner being held on the 5<sup>th</sup> and 6<sup>th</sup> December, 2023.

## **2. PANTOMIME**

- 2.1 At the meeting of the Leisure and Amenities Committee held on the 3<sup>rd</sup> July, 2023, it was agreed via Minute No.4(2) viz:-

*“to agree to put on a pantomime – two performances of Treasure Island (Matinee and Evening) during the month of January, 2024 at a cost of £1,483.20 + VAT”.*

- 2.2 Unfortunately, the Company concerned has cancelled all pantomime performances during January due to low demand and there was no availability during the month of December of this year.

## **3. CHRISTMAS FETE**

- 3.1 Arrangements have been made for the Christmas Fete to be held on Saturday, 2<sup>nd</sup> December, 2023 at Llantwit Fardre Sports Club and Llantwit Fardre Leisure Centre.
- 3.2 The ice-rink will be placed inside the Leisure Centre and it is hoped that RCTCBC will also inflate the bouncy castle at the venue.
- 3.3 The snow globe will be placed outside the Sports Club and inside will be Santa's Grotto and various stalls. Characters will be wandering throughout both venues during the day and will be performing various activities such as face painting and singing.
- 3.4 Attempts have been made for the provision of funfair rides and side stalls, such as 'hook a duck' but all the companies that have been contacted are fully booked due to other Community Councils holding the event on the same day.
- 3.5 The Clerk is also in the process of contacting local Choirs and looking to see if there are any other activities that can be provided on the day such as a 'climbing wall' which again could be located outside or inside the Sports Club dependent on the weather conditions.
- 3.6 As the pantomime will not be taking place this year, there is scope within the Events Budget to put on additional activities on the 2<sup>nd</sup> December, 2023 and make it more of a pleasurable experience for the children.

#### **4. COMMEMORATION OF THE COUNCIL'S 50<sup>TH</sup> JUBILEE – PLANTING OF TREES**

- 4.1 For the information of Members, at the meeting of the Leisure and Amenities Committee held on the 20<sup>th</sup> April, 2023 the initiative as suggested by the Chair of the Committee i.e. the purchase of 50 specimen trees the costs of which are to be considered by the Finance and Policy Committee and subsequently agreed by Council.
- 4.2 It was further indicated by the Chair of the Leisure and Amenities Committee at its meeting held on the 3<sup>rd</sup> July, 2023 that information and selection forms would be issued to Member regarding the Council's Jubilee tree planting scheme.
- 4.3 A meeting of the Finance and Policy Committee is to be convened during the month of October to review the previous six months spend as of the 1<sup>st</sup> April, 2023 (start of the new financial year) and consideration of the cost and location of Notice Boards as agreed by the Leisure and Amenities Committee on the 3<sup>rd</sup> July, 2023.
- 4.4 Members are therefore requested to either agree to the amount of money to be allocated for the purchase of specimen trees (total of x2 per Community Councillor and members of Staff = 36 plants or as agreed by the Leisure and Amenities Committee that the costs be considered by the Finance and Policy Committee.
- 4.5 The cost for the purchase of the specimen trees will need to be taken from the Community Events budget as it is to commemorate the Council's 50<sup>th</sup> Jubilee.

#### **5. COMMUNITY EVENTS BUDGET**

- 5.1 £14,000 was allocated within the 2023/24 budget for Community Events and there is currently £10,036.00 remaining. Following the payments for the Senior Citizens' Dinner, Christmas Fete, Christmas Lights Competition and Remembrance Sunday there will be approximately £4,000 left in the budget.

#### **6. RECOMMENDATIONS**

Members are requested to –

- 6.1 consider the cost of the tickets for the Senior Citizens Dinner being mindful that the cost for last year was £8.00 each;
- 6.2 note that there will be no showing of a Pantomime during this financial year for the reasons as outlined in paragraph 2.2 of the report;
- 6.3 to agree to delegated powers being given to the Clerk to arrange other activities for the Christmas Fete such as a 'climbing wall', noting that there is now scope within the budget as outlined in paragraph 3.6 of the report.

- 6.4. whether to either agree to the amount of money to be allocated for the purchase of specimen trees or refer the matter to the Finance and Policy Committee, as referred to in paragraph 4.1 of the report.